![MC900290705[1]]() **Class Procedures for**

**6th Grade LA**

In sixth grade, we expect all students to come to class with the required **supplies** ready to learn, to be **attentive** and **respectful** to the teacher and other students, to be **responsible** with school property, class work, and homework, and to **follow directions**.

**Hill Country Standards for ALL students in ALL classes**:

Students will be expected to follow the following guidelines for both written and electronic work that is turned in.



1. Apply rules of **capitalization** and **punctuation** correctly.

    B. Display a **heading** as specified by the teacher.

    C. Write **complete sentences** to convey information.

    D. Demonstrate competency in **spelling** appropriate to level.

    E. **Write legibly** on lined paper with blue/black ink or pencil for

 written assignments.

**Heading**:

All papers must have a **heading** in the top left-hand margin of your paper.  You will use this format for all of your work that is turned in.

**First and Last name and #**

 **Class period**

**Expectations for student conduct are posted in the classroom.**

1.  Be in your seat, quiet, and copying study habits when the bell rings.
2.  Talk only with permission.

3.  Respect others with your words and actions.

  4.  Follow directions the first time.

        5.  **NO GUM!!!**

 6. Go to the bathroom and get a drink **during passing – not during class**.

7.  When class ends stay seated, quiet, and wait for the teacher to dismiss class.

**Consequences** for inappropriate behavior:  the following discipline management techniques are examples of consequences that may be used, but do **not** represent a complete list -

1.verbal warning

    2. conference with teacher and/or counselor

 3. other consequence such as lunch detention

    4.  change of seat or remove from class

![MC900250665[1]]()  5.  parent contact

  6.  office referral

**Materials needed every day: Completed homework!!!**

***charged***  iPad and ear buds          writer’s notebook (kept in class)
class novel                    paper, pencil, red pen for grading highlighter                             independent reading novel

LA folder or section in binder for notes and returned papers.

**6th grade ELA Grading Policy:**

60% Major Assignments: Tests and Final Writing Pieces\*

40% Daily: Class work/Quizzes/Learning Checks/Homework

 0% Practice

**Late work** – 10 points per day will be deducted for work turned in late. No late work will be accepted after the unit of study has ended

**\*Final writing assignments that are turned in for a major grade, must be printed at home. Please be sure that you have access to a printer outside of school to print and turn in required writing assignments.**

Students should **keep all returned papers** for each nine weeks in case of grading questions. Papers should be kept at home to avoid overloading backpacks**.** Folders should be cleaned out at the end of each grading period.

**Re-testing:** ELA will follow the retesting policy as stated in the student handbook. Students may retest on major grades if earning below an 80% to earn a score of up to 80%. Retesting is intended for the occasional difficulty with content mastery. When students retest on a regular basis, parents will be contacted, and a study plan will be developed if needed. **Students in Pre-AP and GT classes will be allowed to retest once per 9-weeks per subject.**

**Homework**:

* Homework assignments, learning checks, quizzes, and tests are posted for the week on the teacher’s website.
* **Students are expected to complete homework assignments each night as they are assigned.**
* We encourage responsibility for personal actions, decisions, and choices including the completion and ***turning in*** of homework.
* Parents should refer to the student’s study habits and teacher’s website to keep informed.  Parents are **NOT** contacted regarding missing homework unless the problem becomes chronic.

**Make-up work**:  It is the **student’s responsibility** to get, complete, and turn in missing work.This is different from elementary school, so students must be very proactive after an absence to find out what was missed. Online study habits make keeping up with absent/missed work very easy!

**After an absence,**

1. the student should **check his/her assignments from the teacher’s study habits posted on the website, complete the absence slip in the back of the room, and give to teacher**
2. **be sure to turn in any assignments collected or graded on the day(s) of the absence,**
3. get any documents/handouts assigned during the absence from the “Extra Papers” folders on the back bookcase if the assignment is not on the iPad,
4. ask the teacher to schedule any missed quizzes or tests.

Communication is key to a successful experience.  In 6th grade, we encourage student responsibility. **Please encourage your child to talk with me first when there is a concern or question.** If more clarification is still needed, the best way to contact me is email.



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**Working together, we will all have a fun and productive year!**

I have read and understand the class procedures and expectations.

Student signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

   Parent signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_